

DIP Budget
NB Loft Vue, DST

Account Name	August 26-31, 2021	Sept 2021
Operating Expenses		
Payroll Expenses		
Property Manager	1,187.29	4,749.16
Leasing Staff	1,118.55	4,474.18
Maintenance Staff	1,846.67	7,386.67
Community Assistants	1,261.23	5,044.90
Porter Staff	250.00	1,000.00
Benefits	168.96	675.84
Payroll Taxes	640.12	2,560.49
Temporary Employees / Contract Workers	250.00	1,000.00
Payroll Expenses	6,722.81	26,891.24
Utilities		
Electricity	2,000.00	8,000.00
Gas	13.54	54.15
Water & Sewer	2,175.18	8,700.73
Garbage & Recycling	738.58	2,954.33
Internet	556.86	2,227.42
Cable	1,099.55	4,398.20
Utility Management Service	125.00	500.00
Utilities	6,708.71	26,834.83
Contract Services		
Fire Alarm Monitoring	75.00	300.00
Elevator Service	2,500.00	10,000.00
Contract Services	2,575.00	10,300.00
Maintenance & Grounds		
Landscaping & Gardening	1,000.00	4,000.00
Pest Control	50.00	200.00
Janitorial Supplies & Services	175.00	700.00
General Maintenance	250.00	1,000.00
General Cleaning	175.00	700.00
Maintenance & Grounds	1,650.00	6,600.00
Repairs		

Income Statement

Account Name	August 26-31, 2021	Sept 2021
Appliance Repairs	500.00	2,000.00
HVAC Repairs	750.00	3,000.00
Equipment & Tools	125.00	500.00
Minor Building Repairs	1,000.00	4,000.00
Keys & Locks	550.50	2,202.00
Plumbing Repairs	330.93	1,323.72
Lightbulbs & Fixtures	88.29	353.17
General Repairs	143.54	574.14
Repairs	3,488.26	13,953.03
Turnover Expenses		
Cleaning - Turnover	1,000.00	3000
Carpet Cleaning - Turnover	1,000.00	3000
Painting - Turnover	1,500.00	4000
Turnover Expenses	3,500.00	10,000.00
General & Administrative		
Property Management Software	125.00	500.00
Tenant Screening Costs	91.88	367.50
Merchant Account Fees	50.00	200.00
Bank Fees	12.50	50.00
Office Telephone	500.00	2,000.00
Office Supplies	100.00	500.00
Computer Equipment & Supplies	125.00	500.00
Business Licenses & Permits	50.00	200.00
General & Administrative	1,054.38	4,317.50
Advertising & Marketing		
Advertising & Promotion	500.00	2,000.00
Marketing - Entertainment	125.00	500.00
Online Advertising	500.00	2,000.00
Print Advertising	25.00	100.00
Refreshments	100.00	400.00
Resident Events & Entertainment	250.00	500.00
Advertising & Marketing	1,500.00	5,500.00
Professional Fees	7,500.00	30,000.00
Operating Expenses	33,199.15	128,896.60

DIP Budget
NB Vue Mac, DST

Account Name	August 26-31, 2021	Sept 2021
Operating Expenses		
Payroll Expenses		
Property Manager	1,608.54	6,434.17
Leasing Staff	3,071.89	12,287.55
Maintenance Staff	2,177.89	8,711.56
Community Assistants	1,383.01	5,532.02
Porter Staff	250.00	1,000.00
Benefits	539.44	2,157.76
Payroll Taxes	791.51	3,166.02
Payroll Expenses	9,822.27	39,289.08
Utilities		
Electricity	2,395.35	9,581.41
Water & Sewer	1,025.16	4,100.64
Garbage & Recycling	375.00	1,500.00
Internet	1,500.00	6,000.00
Cable	800.00	3,200.00
Utility Management Service	375.00	1,500.00
Utilities	6,470.51	25,882.05
Contract Services		
Fire Alarm Monitoring	150.00	600.00
Elevator Service	375.00	1,500.00
Security Service	3,250.00	13,000.00
Furniture Lease	50.00	200.00
Contract Services	3,825.00	15,300.00
Maintenance & Grounds		
Landscaping & Gardening	375.00	1,500.00
Pest Control	1,000.00	4,000.00
Janitorial Supplies & Services	250.00	1,000.00
General Cleaning	250.00	1,000.00
Maintenance & Grounds	1,875.00	7,500.00
Repairs		
HVAC Repairs	125.00	500.00
Equipment & Tools	125.00	500.00
Keys & Locks	625.00	2,500.00
Lightbulbs & Fixtures	125.00	500.00
General Repairs	500.00	2,000.00
Repairs	1,500.00	6,000.00

Income Statement

Account Name	August 26-31, 2021	Sept 2021
Turnover Expenses		
Cleaning - Turnover	7,500.00	30,000.00
Carpet Cleaning - Turnover	3,000.00	12,000.00
Painting - Turnover	15,000.00	60,000.00
General Repairs - Turnover	750.00	3,000.00
Turnover Expenses	26,250.00	105,000.00
General & Administrative		
Property Management Software	250.00	1,000.00
Tenant Screening Costs	150.00	600.00
Merchant Account Fees	253.71	1,014.84
Office Telephone	100.00	400.00
Office Equipment Lease	75.00	300.00
General & Administrative	828.71	3,314.84
Advertising & Marketing		
Marketing - Entertainment	1,250.00	5,000.00
Online Advertising	500.00	2,000.00
Print Advertising	250.00	1,000.00
Advertising & Marketing	2,000.00	8,000.00
Professional Fees	7,500.00	30,000.00
Operating Expenses	60,071.49	240,285.97